

## INFORMATION SECURITY POLICY MISSION

COFICAB is committed to protect the confidentiality, integrity, and availability of its information assets at all times to enhance trust, reliability and confidence of all stakeholders including end users, suppliers, and customers.

## GENERAL OBJECTIVES AND GUIDELINES

- Ensure confidentiality, integrity and availability of information assets, through cost effective and consistent information security infrastructure;
- Establish and maintain an Information Security Management System to protect personally identifiable information hosted in both on-premises and cloud environments;
- Provide a mechanism to detect and mitigate risks associated with information security domain;
- Adhere all staff to information security concepts by training them when starting and updating & assessing them regularly during their employment;
- Assess the business continuity plan to provide assurance to top management, stakeholders and customers of the viability to minimize security and operational failures due to a catastrophic event;
- Ensure compliance with the applicable laws, regulations, and contractual obligations in the domain of information security;
- Protect the physical security to safeguard personnel, information, equipment, IT infrastructure, facilities and all other company assets;
- Commit to the continual improvement of the ISMS (Information Security Management System) and keep current with information security technology advances.

The success of the ISMS will be judged on its ability to meet these overall objectives.